

**HEAD OFFICE**

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**Molemole Municipality**

ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

**MOREBENG BRANCH OFFICE**

25 Cnr. Roets & Viviers Street  
MOREBENG 0810  
Telephone : (015) 501 2371  
Fax no : (015) 397 4334

[www.molemole.gov.za](http://www.molemole.gov.za)

**Enquiries: Ralephenya T.D**

**Reference: Corp: 8/1/1/03**

**Date: 12 August 2022**

**REQUEST FOR QUOTATION**

**MOLEMOLE MUNICIPALITY IS HEREBY INVITING QUOTATIONS FROM PROSPECTIVE SERVICE PROVIDERS WHO ARE REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD) FOR FOR REPAIR; SERVICE AND MAINTENANCE OF AIR CONDITIONERS AS PER SPECIFICATION BELOW.**

- 1. The following documentation should be attached to the quotations:**
  - a. The recent up-to-date central supplier database (CSD) registration report detailing all compliance requirements; [Last verified between the **advert date** and the **closing date**]
  - b. Valid Tax compliance status pin
  - c. Fully signed and completed declaration of interest form [downloadable from [www.molemole.gov.za](http://www.molemole.gov.za)]
  - d. Fully signed and completed MBD 9 form [downloadable from [www.molemole.gov.za](http://www.molemole.gov.za)]
  - e. Fully signed and completed MBD 6.2 certificate and Annex C for local content and production [downloadable from [www.molemole.gov.za](http://www.molemole.gov.za)]
  - f. Copy of Valid CIDB Certificate: 1ME Grading
  - g. Letter of good Standing from Compensation Commissioner
  - h. Certified **COPY** BBBEE certificate (to claim preference points. Failure to submit does not disqualify the bidder but will lead to forfeiture of the preference points)

**2. Evaluation on local content and functionality**

**2.1 Stage 1: Evaluation on local content**

Under local content stage of evaluation, the following should be completed and duly signed, bidders must meet the minimum threshold (60%) of local content as required by the national treasury for Air Conditioners.

- MBD 6.2
- Annex C

Local Content formula

$$LC = [1 - x / y] * 100$$

Where

X is the imported content in Rand

Y is the bid price in Rand excluding value added tax (VAT)

### 3 Evaluation on functionality

**Functionality**, bidders must achieve a minimum of 80% functionality in order to be considered for further evaluation in stage 2 (Evaluation on Price and BBBEE). Bidders that score less than the minimum of 80% will be disqualified from further evaluation.

Criteria	Weight	Applicable values	
<b>Company Experience: Past projects</b>			
Attach three (3) Reference appointment letter or orders of clients on letterhead of relevant to this project confirming  - Duration of contracts, - The rate per call out - Total number of buildings and - Total number of air conditioners	30		
<b>Capacity</b>			
- Attach certificate of qualified Air Con Technician (Trade test)  - Attach certificate of Gas handling	20		
<b>SUPPORT, SERVICE AND MAINTENANCE</b>			
- Fault reporting procedures (including weekends) - Technical Assistance response time - Warranty periods for spare parts and service	30		
<b>Total functionality Score</b>	80		

**3. The following conditions will apply:**

- a) Quotations must be on an official letterhead of the company.
- b) Price(s) quoted must be valid for fourteen (14) days from the date of this offer.
- c) Incomplete quotations will be disqualified from further evaluation.
- d) Payment will be effected within 30 days of receipt of invoice, and
- e) Quotations will be evaluated on 80/20 preference point system. Whereas 80 points will be for price and 20 will be for preference as per PPPFA of 2000, BBEEA of 2003 and Preferential Procurement Regulations of 2017.

***Repair; Service and Maintenance Specification***

The appointed Service Provider is expected to repair, service and maintain air conditioners in the following offices:

<b>Municipal Premises</b>	<b>Physical Address</b>	<b>Quantity</b>	<b>Rate per Unit</b>	<b>Total Cost</b>
1. Mogwadi Civic Center: Head Office	303 Church street, Mogwadi 0715	22		
2. Mogwadi Civic Center: Head Office	303 Church street, Mogwadi 0715	08 (Hide away)		
3. Mogwadi Old Building	No. 180 Republiek street, Mogwadi 0715	17		
4. Mogwadi Library	No. 303 Church street, Mogwadi 0715	08		
5. Mogwadi Traffic	No. 493 Masakhane street, Mogwadi 0715	07		
6. Mogwadi Mobile Offices	303 Church street, Mogwadi 0715	12		
7. Mogwadi Technical	303 Church street, Mogwadi 0715	02		
8. Morebeng Municipal Office	No 25 Viviers street, Morebeng 0810	08		
9. Morebeng Library	Church street Morebeng 0810	03		
10. Morebeng Traffic Station	D1600 about 2 kms from Morebeng municipal office	05		
<b>Subtotal [Excluding vat]</b>				
<b>Vat at 15% [if registered for vat]</b>				
<b>Grand Total [including vat]</b>				

**The following below are the description and size of Air conditioners**

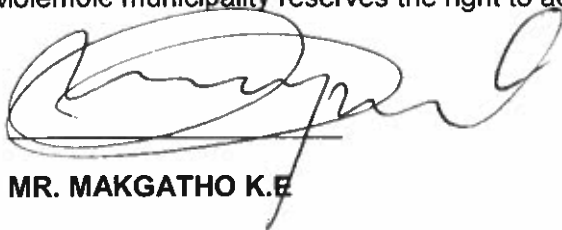
- 1. Mid/ Wall Split – 12000 BTU

2. Mid / Wall Split – 18000 BTU
3. Mid / Wall Split – 24000 BTU
4. Ceiling Cassette (Hide Way) – 12000BTU
5. Ceiling Cassette (Hide Way) – 24000BTU
6. Ceiling Cassette (Hide Way) – 36000BTU

**The municipality is having the following air conditioner brands which service provider will repair, service and maintain.**

- SAMSUNG
- LG
- AIR COOL
- UNITHERM
- AVEDA
- GOLD STAR
- WHIRLPOOL
- CARRIER
- GOLD AIR
- LUX AIR
- ALLIANCE
- JET AIR
- YORK
- ALLIANCE
- TLC
- OTHER BRANDS

Kindly direct all technical enquiries to **Khoza K** at **015 501 2300** between 08:00 and 16:30. All quotations should be submitted at Mogwadi municipal Tender Box, no 303 Church Street Mogwadi 0715, by the **19 August 2022 at 11:00**, clearly marking **“REPAIRS AND MAINTENANCE OF AIR-CONDITIONER”**. No quotations will be accepted after the closing date. Molemole municipality reserves the right to accept any quotations.



**MR. MAKGATHO K.E**  
**ACTING MUNICIPAL MANAGER**